

# DIRECTORATE OF HIGHER EDUCATION

Himachal Pradesh, Shimla – 171001.

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## Introduction to ePass:

The Department of Higher Education, Himachal Pradesh, has launched **e-PASS (Electronic Payment & Application System of Scholarships) Software**, a Project for Online System of Scholarships for Himachal Pradesh, sponsored by the Department of Information Technology (DIT), Govt. of India, and developed by the Centre for Good Governance (CGG), Hyderabad (Andhra Pradesh), through the Website <http://hpepass.cgg.gov.in>, w.e.f. 2013-14.

All Scholarship Schemes (except Minority Scholarship Schemes & Disabled Scholarship Schemes) of the Departments of Higher Education for Class IX onwards, are covered under this Software / Website, i.e. <http://hpepass.cgg.gov.in>, starting from Online Application Filling by the beneficiaries, with the help of the Schools / Colleges and concluding at Online Cash Transfer through Direct Benefits Transfer (DBT).

The e-Pass will be quite useful ensuring that the Scholarship Amount actually goes to the genuine beneficiary in a time bound manner as he / she will not have to wait for any Cheque / Draft to avail the Scholarship Benefits. e-Pass will also minimise the possible chance of any duplicacy / double payment. All beneficiaries studying outside the state, will also be benefitted by the e-Pass, as they can apply online for the Scholarship Schemes, through the given website, from anywhere. e-Pass goes with the demand of the time of Computerization and it minimizes huge expenditure on stationary, etc.

## Some Important Instructions to the Student(s) / Head of the Institution(s) / Scholarship Incharge(s):

The Head(s) of the Institution(s) are directed to **prompt and ensure that all the eligible beneficiaries of their institute(s), have successfully opened Bank Account in any AADHAAR Payment Bridge System (APBS) enabled Bank and that such Bank Account has been AADHAAR SEEDED** (for this purpose the beneficiary needs to provide a photocopy of his AADHAAR Card to the concerned Bank, along with the request to AADHAAR Seed / Map his / her Bank Account. This will ensure timely disbursement of Scholarship amount in the account of the Beneficiary through DBT, after successful submission & verification of his online application form.

**NOTE: Post Office Accounts are not valid for receipt of Scholarship Amount under any Scholarship Scheme.**

The Head(s) of the Institution(s) are directed to **prompt and ensure that all the possible beneficiaries of their institute for the year 2013-14, have successfully opened Bank Account in any AADHAAR Payment Bridge System (APBS) enabled Bank and that such Bank Account has been AADHAAR SEEDED** (for this purpose the beneficiary needs to provide a photocopy of his AADHAAR (UID / EID No.) to the concerned Bank). This will ensure timely disbursement of Scholarship amount to the account of the Beneficiary through DBT, after successful submission & verification of his online application form.

The Merit List(s) in r/o various Meritorious Scholarship Schemes have been posted on the HP ePASS website. The Head(s) of the Institution(s) are directed to ensure that all eligible meritorious student(s) of their institution, have applied under the respective scholarship scheme, and to check the Merit list(s) before verifying any student under any Meritorious Scholarship Scheme. **Only the students listed on the website shall be awarded Merit Scholarships.**

**A STUDENT CAN APPLY UNDER ONE SCHOLARSHIP SCHEME AND ONE INCENTIVE SCHEME, SIMULTANEOUSLY, IF HE / SHE FULFILS THE REQUIRED CONDITIONS OF BOTH SCHEMES, BUT CANNOT APPLY FOR MORE THAN ONE SCHOLARSHIP SCHEME (WHETHER STATE OR CENTRALLY SPONSORED SCHOLARSHIP SCHEME), FOR A GIVEN SESSION.**

All the Institutions are also informed that the list(s) of the Beneficiaries for the year 2013-14, who have been awarded Scholarship Amount(s) through DBT / RTGS / NEFT, under the various scholarship scheme(s) being implemented through HP ePASS website, have been provided under their respective Institute Login (Reports>>Sanctioned Candidates Report). So, the concerned Head of Institution(s) are requested to check and verify whether the Scholarship amounts have actually been credited into the accounts of the listed beneficiaries or not. In case, the amount has not been credited into the account of any Beneficiary, he/she should submit a certificate to this effect from the concerned Bank, and submit the same to his / her Institute, and the Head of the Institute will further submit a consolidated list of such students to the concerned DDHE / this Directorate, as the case may be, with amended Bank Details & proper remarks received from the concerned bank, along with the supporting documents and other requisite information on the prescribed format, within 15 days of sanction of Scholarship Amount. **The Heads of the Institutions shall also submit a certificate to the concerned DDHE / this Directorate, to the effect that the bank accounts of all listed beneficiaries have been successfully credited with Scholarship amounts.**

**It is pertinent to mention here that only the Scholarship Applications in r/o the students of Class 9<sup>th</sup> onwards, will be accepted at the ePASS website. In case of Class 1<sup>st</sup> to 8<sup>th</sup>, the pre-existing procedure would be followed, i.e.**



the DDHEs would collect the budget demands from the schools and the BPEOs within their district and submit the consolidated Budget Demand of their respective Districts, to this Directorate before 15<sup>th</sup> September, 2014, positively.

For detailed Instructions / Guidelines related to various State & Centre Sponsored Scholarship Schemes, being implemented by this Department, please refer to the **“General Instructions regarding Scholarship 2014-15”**, uploaded on the HP ePASS website, <http://hpepass.cgg.gov.in>.

**Proforma (Excel Format) for Institute Registration at HP ePASS website:**

Though most of the Institutions (covered under the various State & Centrally Sponsored Scholarship Schemes, being implemented by this Directorate) have already been enlisted at the HP ePASS website. In case, any Institution is still not enlisted at the HP ePASS website, the concerned Head of the Institution is directed to submit the detail(s) of the institution to the concerned DDHE (in case of Schools within HP), & to this Directorate directly (in case of Colleges / other Institutes within & outside HP), on the following proforma.

**Proforma (Excel Format) for Institute Registration at HP ePASS website:**

S. N.	Name of Institute*	Type of Institution (Govt./ Govt. Aided/ Private Recognized)*	State Name*	District Name*	Block Name*	Pin Code*	Classes/ Courses run by the Institute (Along with duration of Each Course)*	Affiliated to: (Name of Board / University)*	Bank Account Details of Institution			e-Mail address of the Institute / Officer Incharge*	Mobile No. of the Head of Institute / Officer Incharge* (Exact 10 Characters)	Land Line No. of the Institute (with STD Code)
									Acc. No.*	Bank & Branch Name*	IFS Code (Exact 11 Characters)*			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

**NOTE-1:** Registration Formats submitted before 7<sup>th</sup> August, 2014 or after 20<sup>th</sup> August, 2014, shall not be entertained.

**NOTE-2:** Fields with Asterisk mark (\*) are mandatory.

**NOTE-3:** The change, if any, in the Mobile No. or eMail address must be conveyed immediately to this Directorate, because the System will not work without these two mandatory fields.

**NOTE-4:** The Universities / DDHEs / Private Recognized Institutes need to submit the consolidated list of the subordinate Institutes' details on the prescribed proforma, both in Soft & Hard Copy, to this Directorate.

**NOTE-5:** In case of Govt.-Aided / Private Recognized & Out of State Universities / Colleges, it is mandatory to provide the Affiliation Documents, along with an Official letter from the Institute to this effect.

**NOTE-6:** No student would be able to apply online for Scholarship, unless his / her institute has been enlisted in the ePASS Website / Software.

**NOTE-7:** No institute will be added to the Database, unless the requisite information in r/o that institute is provided in complete, on the given proforma. And if any student is unable to apply online because of non-listing of his institute in the ePASS website, the Head of that Institution & the Scholarship Incharge would be held personally responsible for this and the Scholarship amount of such students shall be recovered from both of them.

**NOTE-8:** Fully filled proforma can be submitted to the Director, Directorate of Higher Education, Himachal Pradesh, Shimla – 1, via post, or can be submitted via email at [hpepass2013@gmail.com](mailto:hpepass2013@gmail.com)

**Proforma for submission of Hard copies of the Verified Candidate List(s) by the Institute(s), after successful online verification at HP ePASS website, under various State & Centre Sponsored Scholarship Schemes:**

**Format for submission of Verified Candidate Lists under Meritorious Scholarship Schemes:**

S. N O	Application No.	Institution	Applicant Name	Father Name	Mobile No.	Male/Female	Class / Course	Fresh/Renewal	Category	% of Marks	Total Amount	Bank Account Details	Bank Account No.	Bank IFSC Code	UID / EID
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

**Format for submission of Verified Candidate Lists under Post Matric SC/ST/OBC Scholarship Schemes:**

S. N O	Applicant No.	District	Institution	Government/Private Recognized	Applicant Name	Father Name	Male/Female	Class/ Course	Fresh/Renewal	Day Scholar/ Hosteller	Maintenance Allowance	Total Fee	Total Amount	Bank Account Details	Bank Account No.	Bank IFSC Code	UID / EID
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

**Format for submission of Verified Candidate Lists under National Scheme of Incentive to Girls for Secondary Education (NSIGSE):**

S. N O	Applicatio n No.	Instituti on	Governm ent/ Private Recogniz ed	Applica nt Name	Fathe r Name	Permane nt Address	Mo bile No.	Male/ Femal e	Date of Birth	Class / Course	Category	Total Amount	Bank Account Details	Bank Account No.	Bank IFSC Code	UID / EID
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

**Format for submission of Verified Candidate Lists under all other Scholarship Schemes:**

S. N O	Applicatio n No.	Instituti on	Applica nt Name	Fathe r Name	Mobill e No.	Male/ Female	Class / Course	Day Scholar/ Hosteller	Category	Annual Income of Parent	Total Amount	Bank Account Details	Bank Account No.	Bank IFSC Code	UID / EID
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16


**In case of non-availability of Computers / Internet Facility:**

In case of non-availability of Computer(s) / Internet Facility in any institution, it would be the sole responsibility of the Head of the Institution to depute any subordinate Scholarship related officer / official to get the application forms of all the eligible beneficiaries of the institute filled online from the nearest Cluster School / any other school / Lok Mitra Kendra / office of the concerned DDHE.

**Documents required from the student, while filling the Online Scholarship Application Form:**

- ✓ Passport Size Photo (in all Scholarship Schemes) – Self Attested.
- ✓ AADHAAR (UID / EID No.) (in all Scholarship Schemes).
- ✓ Himachali Bonafide Certificate (in all Scholarship Schemes).
- ✓ Previous Year(s) Result Card(s) from Matric onwards (in all Scholarship Schemes).
- ✓ **Latest Bank Statement of the Student's Bank Account (in all Scholarship Schemes).**
- ✓ Caste Certificate (in case of Caste / Category based Scholarship Schemes only). (DDHE / Head of the Institute is directed to check this Certificate strictly, during verification)
- ✓ Income Certificate issued by the Competent Authority (Not below the rank of Tehsildar) (in case of Income based Scholarship Schemes only). Income Certificate must be in the name of the parent / guardian / Head of the family, and not in the name of the student.
- ✓ I.R.D.P. / B.P.L. Certificate (in case of I.R.D.P. / B.P.L. Scholarship Scheme only).
- ✓ Gap Year Affidavit, for Post Matric Scholarship Scheme for SC / ST / OBC Students (In Original) (In case of any break in Study).
- ✓ Fee Structure approved by the University / Board / State Govt. / Centre Govt. (In case of Post Matric Scholarship Scheme for SC / ST / OBC Students, only). Self-approved Fee Structure by the Head of the Institution is not valid, in case of Private Recognized Institutions.
- ✓ Fee Payment Receipts (in case of Post Matric Scholarship Scheme for SC / ST / OBC Students, only).
- ✓ Selection Letter (in case of selection of a Student in IITs / IIMs / AIIMS).
- ✓ And all other relevant documents, as per the requirements of the concerned scheme.

**Step-by-Step instructions to the Students to Register / Apply Online / Generate Printed Copy of the Online Application Form:**

1. Log on to the ePASS website at <http://hpepass.cgg.gov.in>.
2. Click on the “**Student Login**”  tab, at the Home Page.
3. First time users click on “**Register**”, which would take you to the “**Student Registration Form**”.
4. Enter your basic details (like AADHAAR No. (UID / EID), Name, Date of Birth, Father & Mother Name, Category, Mobile No. & eMail) on the form, match the Security Captcha, and Click on “**Register**”. (Please note that either Mobile No. or eMail address, would be mandatory, as the computer generated Password would be sent through SMS / eMail on Registration).
5. Once registered, then enter your login details “**Login Id/ AADHAAR & Password**”, and click on “**Login**”.
6. After Login, the student needs to fill the various details in the following order:
  - (a) Primary Details

- (b) Candidate Details
  - (c) Present Institution Details
  - (d) Contact Details
  - (e) Bank Details
  - (f) Document Details
7. The Student can edit / update or fill his form in parts, then take a printout of Online Application Form, and submit the same along with the Scheme Specific Document(s) to the respective Institution, within the stipulated time as mentioned in the Schedule above.
  8. After successful submission of his Online Application Form, it would be automatically forwarded to his Institute for verification.
  9. After that the Student can check the status of his online application, any time, by logging in at the ePASS Website, and keep a track of all progress.
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### **Invitation of Scholarships:**

Online Applications are invited at the HP ePASS website <http://hpepass.cgg.gov.in>, from the students of the State, belonging to ST / SC / OBC Category & other Meritorious Students, studying in any Govt. / Govt. -Aided / Private Recognized Affiliated Institution, within or outside the state, for award of Scholarship, under the following State & Centrally Scholarship Schemes, being implemented by the Education Department, to encourage them to improve their Merit / Performance in studies, as per the time schedule advertised from time to time through various newspapers of the state, and through the aforementioned HP ePASS website.

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## A. State Sponsored Scholarship Schemes being implemented by the Higher Education Department in Himachal Pradesh:

### 1. Dr. Ambedkar Medhavi Chattarvriti Yojna:

The Scholarship is given to top 1000 meritorious students of Scheduled Caste category and to top 1000 meritorious students of OBC declared as such in the result of Matric Examination conducted by the H.P. Board of School Education, Dharamshala, strictly on merit basis to students studying in a recognized (including Professional / Technical) institution within or outside the State. The renewal in 10+2 Class / 2<sup>nd</sup> Year of course will be subject to satisfactory performance in internal examinations of 10+1 Class / 1<sup>st</sup> Year Course. The scholarship is given @ ₹10,000/- p.a.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Professional / Technical institutes / Out of state institutes), for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized School(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. **Latest Bank Statement of the Student's Bank Account**
6. SC / OBC Category Certificate (Issued by an officer not below the rank of Tehsildar) (DDHE / Head of the Institute is directed to check this Certificate strictly, during online verification)

### 2. Swami Vivekanand Utkrisht Chhatravriti Yojna:

The Scholarship is given to top 2000 meritorious students of General category declared as such in the result of Matric Examination conducted by the H.P. Board of School Education, Dharamshala, strictly on merit basis to students studying in a recognized (including Professional / Technical) institution within or outside the State. The renewal in 10+2 Class / 2<sup>nd</sup> Year of course will be subject to satisfactory performance in internal examinations of 10+1 Class / 1<sup>st</sup> Year Course. The scholarship is given @ ₹10,000/- p.a.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Professional / Technical institutes / Out of state institutes), for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized School(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. **Latest Bank Statement of the Student's Bank Account**

6. *General Category Certificate (Issued by an officer not below the rank of Tehsildar) (DDHE / Head of the Institute is directed to check this Certificate strictly, during verification)*
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### 3. Thakur Sen Negi Utkrisht Chhatravriti Yojna:

The Scholarship is given to top 100 Girls and top 100 Boys students belonging to the Tribal Community of HP, declared as such in the result of Matric Examination conducted by the H.P. Board of School Education, Dharamshala, strictly on merit basis to students studying in a recognized (including Professional / Technical) institution within or outside the State. The renewal in 10+2 Class / 2<sup>nd</sup> Year of course will be subject to satisfactory performance in internal examinations of 10+1 Class / 1<sup>st</sup> Year Course. The scholarship is given @ ₹11,000/- p.a.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Professional / Technical institutes / Out of state institutes), for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized School(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. *Passport Size Photo*
  2. *AADHAAR (UID / EID No.)*
  3. *Himachali Bonafide Certificate*
  4. *Previous Year(s) Result Card(s) from Matric onwards*
  5. *Latest Bank Statement of the Student's Bank Account*
  6. *ST Category Certificate (Issued by an officer not below the rank of Tehsildar) (DDHE / Head of the Institute is directed to check this Certificate strictly, during verification)*
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### 4. Indira Gandhi Utkrisht Chhatravriti Yojna for Post Plus Two Students:

The scholarship under the Indira Gandhi Utkrisht Chhatravriti Yojna shall be awarded to the Ten Male Toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by the H.P. Board of School Education Dharamshala, and to the Ten Toppers (both Male & Female) from the merit lists of B.A. / B.Sc. / B.Com., supplied by the HPU, Shimla, provided they join any academic / professional stream.

The rate of the scholarship would be @ ₹10,000/- p.a. per student. The scholarship shall be renewed every year to the same student(s) till they complete degree/course, subject to the condition of achieving at least 55% marks in the subsequent classes.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate (in case of Universities / Private Recognized Colleges / Professional / Technical / Other Institutes), for online verification & safekeeping. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. *Passport Size Photo*
  2. *AADHAAR (UID / EID No.)*
  3. *Himachali Bonafide Certificate*
  4. *Previous Year(s) Result Card(s) from Matric onwards*
  5. *Latest Bank Statement of the Student's Bank Account*
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## 5. Kalpana Chawla Chhatravriti Yojna:

This is a State Sponsored Scheme started from the year 2012-13. Under this Scheme the **top 2000 meritorious girl students of 10+2 of all study groups i.e. Science, Arts and Commerce streams** are awarded a **scholarship of ₹15000/- per student p.a.**, based on passing ratio in each group as per the merit list supplied by the H.P. Board of School Education, Dharamshala. The scholarship will be renewed till the completion of Degree / Diploma / Certificate course, provided there is no failure.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate (in case of Universities / Private Recognized Colleges / Professional / Technical / Other Institutes / All Out of state institutes), for online verification & safekeeping. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. **Latest Bank Statement of the Student's Bank Account**

## 6. Mukhya Mantri Protsahan Yojna (One-time Incentive):

Under this Scheme, a one-time incentive / award of **₹75000/-** will be given to all Himachali students, who are selected and take admission for a degree course in any Indian Institute of Technology (IITs) or All India Institute of Medical Sciences (AIIMSs) or for a Post Graduate Diploma Course in any Indian Institute of Management (IIMs). Indian School of Mines (ISM) Dhanbad at Jharkhand & Indian Institute of Science (IISc) at Bangalore, have also been added to the list of institution eligible for award under this scheme w.e.f. 2014-15.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate, for online verification & safekeeping.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. **Latest Bank Statement of the Student's Bank Account**
6. Selection Letter of IIT/IIM/AIIMS/ISM/IISc

## 7. Maharishi Balmiki Chhatravriti Yojna:

The scholarship under this scheme is given to the **Bonafide Himachali Girl Students belonging to Balmiki Families, engaged in unclean occupation, beyond Matric to College Level**, for studies from any Govt. or Private Recognized school / college situated within Himachal Pradesh @ **₹9,000/- p.a.**

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools) & to this Directorate (in case of Private Recognized Colleges), for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized*



Institution(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.

In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. Latest Bank Statement of the Student's Bank Account
6. Certificate of Parent / Guardian engaged in Unclean Profession (Issued by an officer not below the rank of Tehsildar)

**8. IRDP Scholarship Scheme:**

Students belonging to IRDP families and studying in 9<sup>th</sup> to University level are eligible for this scholarship provided they are pursuing their study in Govt. / Govt. Aided Institutions in H.P.

Rates of Scholarship		
Class	Boys	Girls
9 <sup>th</sup> & 10 <sup>th</sup>	₹300/- p.a.	₹600/- p.a.
+1 & +2	₹800/- p.a.	₹800/- p.a.
College/University	i) Day scholar	₹1200/- p.a.
	ii) Hostellers	₹2400/- p.a.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. Schools) & to this Directorate (in case of University), for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized Institution(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.

In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. Latest Bank Statement of the Student's Bank Account
6. IRDP / BPL Certificate (Issued by an officer not below the rank of Panchayat Secretary)

**9. Sainik School Sujanpur Tihra Scholarship:**

The students who are studying in Sainik School Sujanpur Tihra and are Bonafide residents of Himachal Pradesh from class VI to XII will be given scholarship at the following rates:

Rates of Scholarship		
S. N.	Income Range	Rate per annum
i.	Upto ₹9220 /- p.m.	₹18000/-
ii.	₹9221 to ₹10650/- p.m.	₹15000/-
iii.	₹10651/- to ₹11470/- p.m.	₹12000/-
iv.	Above ₹11470/- p.m.	₹8000/-

In addition, the students will be given Dietary Money @ ₹10/- per day for 295 days. Clothing Allowance @ ₹1500/- per annum for the first year and ₹750/- per annum for the subsequent years.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate, for online verification & safekeeping.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**
6. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar)

**10. Rashtriya Indian Military College Scholarship (Only for RIMC Dehradun):**

This award is made to the Ten Students who are Bonafide residents of H.P. and are studying from VIII to XII in Rashtriya Indian Military College, Dehradun. Two students from each class are eligible for the scholarship. The amount of scholarship is ₹20,000/- p.a.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate, for online verification & safekeeping.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**

**11. NDA Scholarship Scheme (Only for NDA Khadakwasla):**

This is a State Sponsored Scheme started from the year 2010-11, which will be given to the Cadets of Himachal Pradesh, who are getting training at National Defence Academy (NDA), Khadakwasla, Pune.

<b>Rates of Scholarship</b>			
<b>* Income Group *</b>	<b>Low</b>	<b>Middle</b>	<b>High</b>
<b>Particulars</b>	<b>(Upto ₹8000/- p.m.)</b>	<b>(₹8001/- to 15000/- p.m.)</b>	<b>(Above 15000/- p.m.)</b>
Initial Lump-sum clothing Grant per Cadet	₹3000/-	₹2250/-	₹1500/-
Pocket Allowance per Cadet for each of the Six semesters of 1 <sup>st</sup> to 3 <sup>rd</sup> year	₹1500/- (per Semester)	₹1200/- (per Semester)	₹900 (per Semester)
<b>Total Amount</b>	<b>₹12000/-</b>	<b>₹9450/-</b>	<b>₹6900/-</b>

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to this Directorate, for online verification & safekeeping.*

*In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards
5. **Latest Bank Statement of the Student's Bank Account**
6. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar)

## 12. Financial Assistance to the children of the Armed Forces Personnel killed / disabled during the different War / Operations:

Children of Armed Forces Personnel killed / disabled in the different wars / operations are eligible for this assistance. In case of disability is below 50%, the children will get half scholarship. The Dy. Director, Sainik Welfare Board of the respective district would be the Regulating Authority for this Scheme.

<b>Rates of Scholarship</b>		
<b>Class</b>	<b>Boys</b>	<b>Girls</b>
9 <sup>th</sup> & 10 <sup>th</sup>	₹300/- p.a.	₹600/- p.a.
+1 & +2	₹800/- p.a.	₹800/- p.a.
College/University	i) Day scholar	₹1200/- p.a.
	ii) Hostellers	₹2400/- p.a.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned Dy. Director, Sainik Welfare Board, of the respective district. After successful online verification by the Dy. Director, Sainik Welfare Board, he/she needs to forward the original form(s) received from the schools along with the Verified Candidate List(s), to this Directorate, for online verification & safekeeping.

In case, any offline application form is received by the Head of the Institute / Dy. Director, Sainik Welfare Board, he / she is directed / requested to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**

## B. Centrally Sponsored Scholarship Schemes being implemented by the Higher Education Department in Himachal Pradesh:

### 1. National Scheme of Incentive to Girls for Secondary Education (NSIGSE) (CSS):

This is a centrally sponsored scheme for SC/ST girl students who take admission in 9<sup>th</sup> class after passing Middle Standard Examination. *The girls under this scheme should not have completed sixteen years age as on 31<sup>st</sup> March of the year. The amount of incentive under this scheme is ₹3,000/- and will be given in the shape of a Time Deposit. The amount can be withdrawn when the girl attains the age of eighteen years provided that she had studied for two years regularly in some Government, Government-aided or local body High/Sr. Sec. School and passed the Matriculation Examination. All girls who have passed Middle standard Examination from Kasturba Gandhi Balika Vidyalya Irrespective of caste/religion are eligible for this scholarship.*

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE for online verification & cross-checking. After successful online verification, the DDHE shall return the forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**
6. SC / ST Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Middle Pass Certificate from KGBV (in case of General Category Girls)

### 2. Pre-Matric Scholarship Scheme for SC Students (Class 9<sup>th</sup> & 10<sup>th</sup>) CSS:

Under this scheme, the scholarship will be awarded for 10 months in an academic year, to the SC Students of Class 9<sup>th</sup> & 10<sup>th</sup>, studying in any Govt. / Recognized School, **whose parents/guardians' annual income from all sources does not exceed ₹2,00,000/-**. It will be renewed for class X after the student passes class IX, subject to good conduct and regularity in attendance.

<u>Item</u>	<u>Rates of Scholarship</u>	
	<u>Day Scholars</u>	<u>Hostellers</u>
Scholarship for 10 Months	₹150/- p.m.	₹350/- p.m.
Books & Ad-Hoc Grant	₹750/- p.a.	₹1000/- p.a.

*The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized Institution(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.*

*In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.*

#### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**

6. SC Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar)

### 3. Pre-Matric Scholarship Scheme for ST Students (Class 9<sup>th</sup> & 10<sup>th</sup>) CSS:

Under this scheme, the scholarship will be awarded for 10 months in an academic year, to the ST Students of Class 9<sup>th</sup> & 10<sup>th</sup>, **studying in any Govt. / Recognized School, whose parents/guardians' annual income from all sources does not exceed ₹2,00,000/-**. It will be renewed for class X after the student passes class IX, subject to good conduct and regularity in attendance.

<u>Rates of Scholarship</u>		
<u>Item</u>	<u>Day Scholars</u>	<u>Hostellers</u>
Scholarship for 10 Months	₹150/- p.m.	₹350/- p.m.
Books & Ad-Hoc Grant	₹750/- p.a.	₹1000/- p.a.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized Institution(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.

In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

#### Scheme Specific Document(s) Required:

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**
6. ST Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar)

### 4. Pre-Matric Scholarship Scheme for OBC Students (Class 1<sup>st</sup> to 10<sup>th</sup>) (CSS):

Under this scheme, the scholarship will be given to those students of Class 1<sup>st</sup> to 10<sup>th</sup> class whose **parents/guardians' annual income does not exceed to ₹44,500/-**. The scholarship will be awarded for 10 months in an academic year.

<u>Rates of Scholarship</u>			
<u>Type</u>	<u>Class</u>	<u>Rate (p.m.)</u>	<u>Ad-Hoc Grant (p.a.)</u>
Day Scholars	1 <sup>st</sup> to 5 <sup>th</sup>	₹25/-	₹500/-
	6 <sup>th</sup> to 8 <sup>th</sup>	₹40/-	₹500/-
	9 <sup>th</sup> & 10 <sup>th</sup>	₹50/-	₹500/-
Hostellers	3 <sup>rd</sup> to 8 <sup>th</sup>	₹200/-	₹500/-
	9 <sup>th</sup> & 10 <sup>th</sup>	₹250/-	₹500/-

Only the Students of Class 9<sup>th</sup> & 10<sup>th</sup> need to apply online under this scholarship. In case of Class 1<sup>st</sup> to 8<sup>th</sup>, the pre-existing procedure would be followed, i.e. the DDHEs would collect the budget demands from the schools and the BPEOs within their district and submit the consolidated Budget Demand of their respective Districts, to this Directorate before 15<sup>th</sup> September, 2013, positively.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE for online verification & cross-checking. After successful online verification, the DDHE shall retain the hard copies of the students of Private Recognized Institution(s), and return the remaining forms to the concerned schools. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.

In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s)
5. **Latest Bank Statement of the Student's Bank Account**
6. OBC Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar)

**5. Post-Matric Scholarship Scheme to SC students (CSS):**

Under this Scheme, all SC students whose parents/guardians' annual income from all sources does not exceed ₹2,50,000/-, are eligible for full scholarship (i.e. Maintenance Allowance + Compulsory Fee) for all courses, provided they are pursuing their studies in Govt. / Govt. Aided / Recognized Private Recognized Institutions, as regular students.

<b>Rates of Scholarship</b>			
<b>Group</b>	<b>Course</b>	<b>Monthly Rates</b>	
		<b>Day Scholars</b>	<b>Hostellers</b>
<b>Group I</b>	(i) Degree and P.G Level Courses (Including M.Phil., Ph.D. and Doctoral research) in Medicines (Allopathic, Indian and other recognized system of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications. (ii) Commercial Pilot Licence (Including helicopter Pilot and Multi Engine rating) course. (iii) Post Graduate Diploma courses in various branches of multiengine rating) course. (iv) CA. / ICWA / CS / I.C.F.A etc. (v) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Litt., D.Sc., etc.) In existing Group II courses In existing Group III courses (vi) L.L.M.	₹550/-	₹1200/-
<b>Group II</b>	(i) Graduate / Post Graduate courses leading to Degree, Diploma, certificate in areas like Pharmacy (B Pharma) Nursing (B Nursing), LLB, BFS, others para-medical branches like rehabilitation, diagnostics etc. Mass Communication Hotel Management & Catering, Travel / tourism / Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Arts, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group-I e.g. M.A. / M.Sc. / M. Ed. / M. Pharma, etc.	₹530/-	₹820/-
<b>Group III</b>	All other courses Leading to a graduate or above Degree (not covered in Group I&II).	₹300/-	₹570/-
<b>Group IV</b>	All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificates (class XI & XII, both general and vocational stream, ITI courses, three years diploma courses in Polytechnics, etc.	₹230/-	₹380/-

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Universities / Private Recognized Colleges / Professional / Technical / Other Institutes / All Out of state institutes), for online verification & safekeeping. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.

In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Passport Size Photo (Self Attested)
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards (Attested by the Competent Authority)

5. **Latest Bank Statement of the Student's Bank Account**
6. SC Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar). **Income Certificate must be in the name of the parent / guardian / Head of the family, and not in the name of the student.**
8. Gap Year Affidavit, for Post Matric Scholarship Scheme for SC / ST / OBC Students (in Original)
9. Fee Structure approved by the University / Board / State Govt. / Centre Govt. **Self-approved Fee Structure by the Head of the Institution is not valid, in case of Private Recognized Institutions.**
10. Fee Payment Receipts

## 6. Post-Matric Scholarship Scheme to ST students (CSS):

Under this Scheme, all ST students whose **parents/guardians'** annual income from all sources does not exceed ₹2,50,000/-, are eligible for full scholarship (i.e. Maintenance Allowance + Compulsory Fee) for all courses, provided they are pursuing their studies in Govt. / Govt. Aided / Recognized Private Recognized Institutions, as regular students.

<b>Rates of Scholarship</b>			
<b>Group</b>	<b>Course</b>	<b>Monthly Rates</b>	
		<b>Day Scholars</b>	<b>Hostellers</b>
<b>Group I</b>	(i) Degree and P.G Level Courses (Including M.Phil., Ph.D. and Doctoral research) in Medicines (Allopathic, Indian and other recognized system of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications. (ii) Commercial Pilot Licence (Including helicopter Pilot and Multi Engine rating) course. (iii) Post Graduate Diploma courses in various branches of multiengine rating) course. (iv) CA. / ICWA / CS / I.C.F.A etc. (v) M.Phil., Ph.D. and Post-Doctoral Programmes (D. Litt., D.Sc., etc.) In existing Group II courses In existing Group III courses (vi) L.L.M.	₹550/-	₹1200/-
<b>Group II</b>	(i) Graduate / Post Graduate courses leading to Degree, Diploma, certificate in areas like Pharmacy (B Pharma) Nursing (B Nursing), LLB, BFS, others para-medical branches like rehabilitation, diagnostics etc. Mass Communication Hotel Management & Catering, Travel / tourism / Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Arts, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group-I e.g. M.A. / M.Sc. / M. Ed. / M. Pharma, etc.	₹530/-	₹820/-
<b>Group III</b>	All other courses Leading to a graduate or above Degree (not covered in Group I&II).	₹300/-	₹570/-
<b>Group IV</b>	All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificates (class XI and XII, both general and vocational stream, ITI courses, three years diploma courses in Polytechnics, etc.	₹230/-	₹380/-

**The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Universities / Private Recognized Colleges / Professional / Technical / Other Institutes / All Out of state institutes), for online verification & safekeeping. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.**

In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

### **Scheme Specific Document(s) Required:**

1. Passport Size Photo (Self Attested)
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards (Attested by the Competent Authority)
5. **Latest Bank Statement of the Student's Bank Account**
6. SC Category Certificate (Issued by an officer not below the rank of Tehsildar)

7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar). **Income Certificate must be in the name of the parent / guardian / Head of the family, and not in the name of the student.**
8. Gap Year Affidavit, for Post Matric Scholarship Scheme for SC / ST / OBC Students (in Original)
9. Fee Structure approved by the University / Board / State Govt. / Centre Govt. **Self-approved Fee Structure by the Head of the Institution is not valid, in case of Private Recognized Institutions.**
10. Fee Payment Receipts

## 7. Post-Matric Scholarship Scheme to OBC students (CSS):

Under this Scheme, all OBC students whose parents' annual income from all sources does not exceed ₹1,00,000/-, are eligible for full scholarship (i.e. Maintenance Allowance + Compulsory Fee) for all courses, provided they are pursuing their studies in Govt. / Govt. Aided / Recognized Private Recognized Institutions, as regular students.

<b>Rates of Scholarship</b>			
<b>Group</b>	<b>Course</b>	<b>Monthly Rates</b>	
		<b>Day Scholars</b>	<b>Hostellers</b>
<b>Group I</b>	(i) Degree and P.G Level Courses (Including M.Phil., Ph.D. and Doctoral research) in Medicines (Allopathic, Indian and other recognized system of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications. (ii) Commercial Pilot Licence (Including helicopter Pilot and Multi Engine rating) course. (iii) Post Graduate Diploma courses in various branches of multiengine rating) course. (iv) CA. / ICWA / CS / I.C.F.A etc. (v) M.Phil., Ph.D. and Post-Doctoral Programmes (D. Litt., D.Sc., etc.) In existing Group II courses In existing Group III courses (vi) L.L.M.	₹350/-	₹750/-
<b>Group II</b>	(i) Graduate / Post Graduate courses leading to Degree, Diploma, certificate in areas like Pharmacy (B Pharma) Nursing (B Nursing), LLB, BFS, others para-medical branches like rehabilitation, diagnostics etc. Mass Communication Hotel Management & Catering, Travel / tourism / Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Arts, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group-I e.g. M.A. / M.Sc. / M. Ed. / M. Pharma, etc.	₹325/-	₹510/-
<b>Group III</b>	All other courses Leading to a graduate or above Degree (not covered in Group I&II).	₹210/-	₹400/-
<b>Group IV</b>	All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificates (class XI and XII, both general and vocational stream, ITI courses, three years diploma courses in Polytechnics, etc.	₹160/-	₹260/-

**The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE (in case of Govt. / Private Recognized Schools within state) & to this Directorate (in case of Universities / Private Recognized Colleges / Professional / Technical / Other Institutes / All Out of state institutes), for online verification & safekeeping. The Govt. Colleges (within state) need to forward only the Verified Candidate List(s) (on the prescribed format) to this Directorate.**

In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

### **Scheme Specific Document(s) Required:**

1. Passport Size Photo (Self Attested)
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Matric onwards (Attested by the Competent Authority)
5. **Latest Bank Statement of the Student's Bank Account**
6. SC Category Certificate (Issued by an officer not below the rank of Tehsildar)
7. Income Certificate of Parent / Guardian (Issued by an officer not below the rank of Tehsildar). **Income Certificate must be in the name of the parent / guardian / Head of the family, and not in the name of the student.**
8. Gap Year Affidavit, for Post Matric Scholarship Scheme for SC / ST / OBC Students (in Original)



9. Fee Structure approved by the University / Board / State Govt. / Centre Govt. **Self-approved Fee Structure by the Head of the Institution is not valid, in case of Private Recognized Institutions.**
10. Fee Payment Receipts

### 8. Up-gradation of Merit of SC / ST Students (CSS) (Only for GSSS Bharmour, Chamba):

Under this Scheme, Scholarship is awarded to **Seven students (SC-6 & ST-1)** of the State, admitted in Class 9<sup>th</sup> at the **GSSS Bharmour, Chamba**, on the basis of merit list of middle standard exams. The Scheme is tenable from Class 9<sup>th</sup> to 10+2.

<b>Rates of Scholarship</b>			
<b>S. N.</b>	<b>Particulars</b>	<b>Rate (for SC Students)</b>	<b>Rate (for ST Students)</b>
I.	For Book & Stationery	₹3,000/- p.a.	₹2,500/- p.a.
II.	For Boarding & Lodging (for 10 months)	₹900/- p.m.	₹700/- p.m.
III.	Pocket Money (for 10 months)	₹300/- p.m.	₹200/- p.m.

In addition to this, a provision for the payment of **Honorarium @ ₹10,000/- p.a. per student (for SC Students) & @ ₹8,000/- p.a. per student for (SC Students)** is made to the teachers imparting teaching to these students.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will retain it in the institution. The Institution will further forward the duly attested printed form (after successful online verification) along with the Verified Candidate List(s) (on the prescribed format) to the concerned DDHE, for online verification & cross-checking. After successful online verification, the DDHE shall return the forms to the concerned school. The DDHE also need to forward the Verified Candidate List(s) in r/o their respective district(s) to this Directorate.

In case, any offline application form is received by the Head of the Institute / DDHE, he / she is directed to return the same to the concerned student / institute, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

#### **Scheme Specific Document(s) Required:**

1. Passport Size Photo
2. AADHAAR (UID / EID No.)
3. Himachali Bonafide Certificate
4. Previous Year(s) Result Card(s) from Class VIII onwards
5. Latest Bank Statement of the Student's Bank Account
6. SC / ST Category Certificate (Issued by an officer not below the rank of Tehsildar)

### 9. Merit-cum-Means Scholarship Scheme for Students belonging to Minority Community (CSS):

This Scholarship is given to pursue **Degree / Post-graduate level Technical Professional Courses from Recognized Institutions**, to the students belonging to the **Minority Groups (Muslim – 37, Sikh – 22, Christian – 2, Budhhist – 24, Total = 85 Students)**. The annual income of the parent or guardian of the beneficiary should not exceed ₹2.50 Lacs, from all sources and students should have not less than 50% marks. Students under this Scholarship Scheme need to apply online at <http://www.momascholarship.gov.in>, as per the following schedule, and no offline application form will be accepted.

<b>Rates of Scholarship</b>			
<b>S. N.</b>	<b>Type of Financial Assistance</b>	<b>Hostlers</b>	<b>Day Scholars</b>
1.	Maintenance Allowance (For 10 months only)	₹10000/-per annum (Rs.1000 p.m.)	₹5000/- per annum. (Rs.500 p.m.)
2.	Course Fee*	₹20000/- per annum or Actual whichever is less	₹20000/- per annum or Actual whichever is less
<b>Total</b>		<b>₹30,000/-</b>	<b>₹25,000/-</b>

\* Full course fee will be reimbursed for the following institutions of Himachal Pradesh, and other out of state institutions listed at the aforementioned Minority website:

- (i) National Institute of Technology, Hamirpur – 177001.
- (ii) Indian Institute of Technology, Mandi.

Students under this Scholarship Scheme, need to apply online at <http://www.momascholarship.gov.in>, as per the time schedule advertised from time to time through various newspapers of the state, and through the aforementioned Minority website, & HP ePASS website.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will further forward the same to this Directorate; where it will be retained for online verification & safekeeping.

In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Institution Verification Form (Mandatory).
2. Declaration of Family Income (Mandatory).
3. Declaration of the Student (Mandatory).
4. Attested Certificate of Last Exam Passed as filled in the Form (Mandatory).
5. **Fee Receipt of 'Current Course Year' (Mandatory).**
6. Proof of Bank Account in the Name of the Student (Mandatory).
7. Income Certificate as required by the respective State Department in the advertisement. (In case of Parent/Guardian are employed Income Certificate from the employer) (Optional).
8. AADHAAR (UID / EID No.) (Optional).
9. Proof of Address (Optional).

**10. Post-Matric Scholarship Scheme to students belonging to Minority community (CSS):**

This Scholarship will be given from *XI to Ph.D. Level in Govt. / Recognized Private Recognized Schools / Colleges / Institutes, including Technical / Vocational Courses*, to the students belonging to the *Minority Groups (Muslim – 309, Sikh – 187, Christian – 20, Budhhist – 196, Jain – 4, Parsi – 2, Total = 718 Students)*. The annual income of the parent or guardian of the beneficiary should not exceed ₹2.00 Lacs, from all sources and student should not have less than 50% marks in the previous final examination. Student must pass the examination from Govt. / Govt. Aided institutions.

<b>Rates of Scholarship</b>			
<b>S. N.</b>	<b>Item</b>	<b>Hostellers</b>	<b>Day Scholars</b>
1.	Admission and tuition fees for classes XI and XII	Actual subject to a maximum ceiling of ₹7000 p.a.	Actual subject to a maximum ceiling of ₹7000 p.a.
2.	Admission and course/tuition fee for technical and vocational courses of XI and XII level. (Includes fees/charges for raw materials, etc.)	Actual subject to a maximum ceiling of ₹10000 p.a.	Actual subject to a maximum ceiling of ₹10000 p.a.
3.	Admission and tuition fee for under-graduate, post graduate.	Actual subject to a maximum ceiling of ₹3000 p.a.	Actual subject to a maximum ceiling of ₹3000 p.a.
4.	<b>Maintenance allowance for 10 months only in an academic year (Includes expenses for study material, etc.):</b>		
	(i) Classes XI and XII including technical and vocational courses of this level	₹380 p.m.	₹230 p.m.
	(ii) Courses other than technical and professional courses at under-graduate and post graduate level	₹570 p.m.	₹300 p.m.
	(iii) M. Phil and Ph.D. (For those researchers who are not awarded any fellowship by university or any other authority)	₹1200 p.m.	₹550 p.m.

Students under this Scholarship Scheme, need to apply online at <http://www.momascholarship.gov.in>, as per the time schedule advertised from time to time through various newspapers of the state, and through the aforementioned Minority website, & HP ePASS website.

The printed copy of the Online Scholarship Form (after successful online submission of form), along with all requisite documents, needs to be submitted by the student to his / her Head of the Institute, who will further forward the same to this Directorate; where it will be retained for online verification & safekeeping.

In case, any offline application form is received by the Head of the Institute, he / she is directed to return the same to the concerned student, at his / her own level; & to direct the sender to fill the form online & submit the printed copy of the Online Application Form, afterwards, through the same channel.

**Scheme Specific Document(s) Required:**

1. Institution Verification Form (Mandatory).
2. Declaration of Family Income (Mandatory).
3. Declaration of the Student (Mandatory).
4. Attested Certificate of Last Exam Passed as filled in the Form (Mandatory).
5. Fee Receipt of 'Current Course Year' (Mandatory).
6. Proof of Bank Account in the Name of the Student (Mandatory).
7. Income Certificate as required by the respective State Department in the advertisement. (In case of Parent/Guardian are employed Income Certificate from the employer) (Optional).
8. AADHAAR (UID / EID No.) (Optional).
9. Proof of Address (Optional).

### 11. Maulana Azad National Scholarship Scheme for Meritorious Girl students belonging to Minorities (CSS):

This Scholarship is given to 18 meritorious girl students belonging to Minority community (Muslim- 08, Sikh- 04, Christian-02, Budhhist-04 Total – 18 students) who secured 55% and above marks in Matriculation Examination conducted by the H.P. Board of School Education, Dharamshala, and the family income of the student from all sources should be less than ₹1,00,000/- (Rupees One Lakh only). Under this scheme, an amount ₹12,000/- will be awarded as scholarship by the Government of India, which will be released in two instalments of ₹6,000/- each. The first instalment will be released after sanction of Scholarship and the second instalment will be released when the student will submit proof of passing Class XI, and admission to Class XII in the office of the Foundation.

### 12. National Means-cum-Merit Scholarship Scheme (CSS):

Under this scheme, scholarships are awarded to the meritorious students of the economically weaker sections, to arrest their drop out at class VIII and encourage them to continue the study at secondary stage. The Students whose parental income from all sources is not more than ₹150000/- are eligible to avail this scholarship. The selection of students for this scholarship is made through an examination of conducted by the SCERT, Solan, during the month of August, every year. Scholarship of ₹6,000/- p.a. (₹500/- p.m.) per student is awarded to the selected students every year, for study in classes from IX to XII in Government, Government-Aided and local body schools. The Scholarship will be renewed for class X-XII after the student passes the previous class, subject to good conduct and regularity in attendance.

The Scheme is being implemented by the Ministry of Human Resource Development, Govt. of India, through the Principal, SCERT, Solan.

### 13. Scholarship to Disabled Students (CSS):

#### a) “Scholarship Scheme (Trust Fund)”:

Under this scheme, 2,000 Scholarships are provided to eligible differently-abled students for degree and post graduate level professional and technical courses from recognized institutions. The students has to apply online ([www.nhfdc.nic.in](http://www.nhfdc.nic.in)) and submit the printed copy of the online filled application duly countersigned and recommended by the Head of the Institution, along with requisite documents to the “National Handicapped Finance & Development Corporation (NHFDC), Red Cross Bhawan, Sector-12, Faridabad – 121007”.

*Reimbursements of Non-Refundable fees restricted to limit of fee of similar courses. Monthly income of the beneficiary / parent / guardian should not be more than ₹25,000/- (₹3.00 Lac p.a.) from all sources.*

Item	Rates of Scholarship	
	Professional Graduate Courses	Professional Post-Graduate Courses
Maintenance Allowance for 10 Months	₹2500/- p.m.	₹3000/- p.m.
Books & Stationary Allowance	₹6000/- p.a.	₹10000/- p.a.

#### b) “Scholarship Scheme (National Fund)”:

Under this scheme, 500 Scholarships are provided in a year to the students with disabilities for pursuing post matric professional and technical courses of more than one year duration. The students has to

apply online ([www.nhfdc.nic.in](http://www.nhfdc.nic.in)) and submit the printed copy of the online filled application duly countersigned and recommended by the Head of the Institution, along with requisite documents to the “National Handicapped Finance & Development Corporation (NHFDc), Red Cross Bhawan, Sector-12, Faridabad – 121007”.

Monthly Income of the beneficiary / parent / guardian should not be more than ₹15,000/- (₹1.80 Lac p.a.) from all sources.

Item	Rates of Scholarship			
	Professional Courses (Diploma / Certificate Level)		Professional Courses (Graduation & above Level)	
	Day Scholar	Hosteller	Day Scholar	Hosteller
Scholarship for 10 Months	₹400/- p.m.	₹700/- p.m.	₹700/- p.m.	₹1000/- p.m.
Course Fee (Reimbursed upto)	Actual paid or ₹10000/- p.a., whichever is less.			

For further details regarding “Scholarship to Disabled Students”, please visit website of NHFDc “[www.nhfdc.nic.in](http://www.nhfdc.nic.in)” or contact NHFDc at: Telephone Nos. 0129-2226910, 2287512, 2287513, Fax No. 0129-2284371, E-mail: [nhfdc97@gmail.com](mailto:nhfdc97@gmail.com).

For detailed information and conditions related to Minority Scholarship Schemes, logon to Minority website <http://www.momascholarship.gov.in/>, for Disabled Scholarship Schemes, logon to website <http://nhfdc.nic.in/>, and for other State & Centrally Scholarship Schemes, being implemented by the Education Department, logon to the HP e-Pass website <http://hpepass.cgg.gov.in> or the Departmental website <http://www.educationhp.org>.